

RMSC constitution Final

1. TITLE

The club shall be called 'Romiley Marina Swimming Club'

2. OBJECTS

The objects of the club shall be:

- (a) To teach and promote swimming in all aspects, consistent with A.S.A. Law as far as facilities allow.
- (b) Arrange and organise Championships and other events encouraging the development of the Club and its members
- (c) Encourage members to partake in the administration of the sport

3. MEMBERSHIP

- (a) Membership shall be open to all who are prepared to abide by the Club Constitution and Rules
- (b) Membership shall commence from the date of payment of the prescribed subscription and shall consist of the following classes;
 - (i) COMPETITIVE
 - (ii) FRIDAY
 - (iii) MONDAY
 - (iv) ASSOCIATE
 - (v) HONARARY
- (c) All members shall be entitled to attend the Annual General Meeting (AGM) and take part therein. Members 15 years and under cannot vote. One parent/guardian may represent such Junior member and vote on behalf of a Junior member. If parent/guardian represents more than one Junior member, only one vote may be cast. For avoidance of doubt, parents/guardians representing 2 or more junior members can have a maximum of 2 votes only.

4. OFFICERS AND COMMITTEE

- (a) Shall all be member of the club
- (b) These shall consist of a Chairman, Secretary, Treasurer, President (known as Officers) and between 4 and 9 other Committee members, all of whom shall be elected at the AGM and shall hold office until the conclusion of the next AGM, and whose nominations must be seconded by another member or parent/guardian of Junior member. The existing Officers and Committee members may, without being nominated, offer themselves for re-election.
- (c) The offices of Secretary and Treasurer may be held by one person
- (d) Five members of the Committee shall form a quorum and the Chairman shall have a casting vote.
- (e) The AGM can elect a PRESIDENT whose attributes and standing within the community and Club will enhance the Club.

5. MANAGEMENT

- (a) The Committee shall have the right to co-opt additional members
- (b) The Committee may appoint Sub-Committees and delegate to these such powers as it thinks fit.
- (c) The Committee shall have powers to make recommendations to the AGM or a Special Meeting for alteration or deletion to the Constitution.
- (d) The Committee shall have power to make recommendation to members in the AGM for the alteration or addition to Club Rules or for their interpretation.
- (e) The Committee shall have the power to consult outside advisers.
- (f) The AGM shall appoint two auditors from Club members or one qualified professional from outside the Club.
- (g) The Committee shall manage the affairs of the Club in a fashion consistent with its objectives

- (h) The Committee shall have the power to appoint teachers/coaches to attend Club sessions for the purpose of giving lessons.
- (i) The Committee shall agree an annual financial plan, which will be reviewed regularly at committee meetings.
- (j) The Committee must approve all financial commitments on behalf of the Club.

6. CLUB YEAR

The Club year shall be the Calendar year. The Club's financial year starts on 1st October and ends on 30th September.

7. SUBSCRIPTIONS

- (a) Subscription shall be a monthly or annual subscription
- (b) The annual subscription fee shall be due on the 1st January of each year. New members joining during the Club year shall pay a proportion of the annual subscription fee as agreed by the AGM.
- (c) The monthly membership fee shall be payable by Standing Order, payable on the date determined for each section. New members joining during the Club year shall be liable for the membership fee from the month of joining.
- (d) Membership shall be deemed to have lapsed if the renewal subscription fee is unpaid by 1st March for annual subscriptions or when standing order payments have ceased for monthly subscriptions.
- (e) Until members in the AGM decide otherwise, the subscription shall be:
 - (i) ANNUAL SUBSCRIPTION
 - (ii) MONTHLY SUBSCRIPTION
 - (iii) ASSOCIATE SUBSCRIPTION

8. CONDUCT OF MEETING

- (a) The AGM shall be held once in every Calendar year in the month of November. The precise date and time shall be at the discretion of the Committee.
- (b) General Meetings shall be called by the Committee.
- (c) A General Meeting shall have a quorum of 10 people who are eligible to vote.
- (d) Special General Meetings shall be called by the Chairman of the Committee, or by the Secretary upon receipt by the Secretary of a request in writing signed by not fewer than twelve Club members (or parent/guardian of Junior member). This meeting must be called within four weeks of receipt of notice.
- (e) At least fourteen days notice shall be given of any General Meeting and such notice shall include details of any resolution to be voted upon. At least seven days notice shall be given of any Committee meeting.
- (f) At any meeting, decisions shall be by majority vote, except in the case of resolutions for changes to the Constitution or Club rules which shall require a two to one majority for acceptance. Voting shall be by a show of hands unless a poll is demanded by no fewer than three of the members present. At any meeting the Chairman of the Committee last elected shall act as Chairman of the meeting and have a casting vote. In the absence of the Chairman, the Vice Chairman shall assume the responsibility.

9. POSTAL BALLOT

Any question referred by the Committee to the decision of members by postal vote shall be the subject of the following conditions:

- (a) Voting papers shall be despatched so as to reach members fourteen days before they are due to be returned.
- (b) Any questions submitted shall be capable of being answered yes or no. A vote not recorded in this form shall be void.
- (c) The Secretary shall advise members of the result of a postal ballot through the notice board and/or club website.

10. ACCOUNTS

The Treasurer shall keep proper accounts of the Club. The Balance Sheet and Income and Expenditure Account shall be audited and annually presented to the AGM. Copies of these accounts shall be available to all members at the Meeting.

11. NOTICES

- (a) Notices shall be deemed to have been served if displayed on the Club Notice Board, announced in the local paper, posted on the Club website, or posted to the last known address of the member by ordinary letter post.
- (b) The non-receipt of notices of a meeting or ballot paper by any member shall neither invalidate that ballot nor the proceedings of that meeting.

12. CLUB COLOURS

The Club colours shall be Green and Blue and at Galas members should wear the costume or trunks adopted by the Club.

13. EXPULSION OF A MEMBER

The Club reserves the right to expel any member in accordance with the Club's Disciplinary rules.

14. INSURANCE

The Club shall arrange cover for members, instructors and visitors as good as that recommended by the A.S.A.

15. AFFILIATION

The Club shall be affiliated to the Amateur Swimming Association through the NORTHERN COUNTIES AMATEUR SWIMMING ASSOCIATION (NCASA). Other affiliations shall be decided by the Committee.

16. DISSOLUTION

If the Club ceases to exist then all monies and assets remaining after the settlement of all debts will be administered by the NCASA for transfer to another Community Amateur Sports Club, a registered charity or the Sports Governing Body (today this is the A.S.A. which is represented by NCASA in the area)